

## Minutes: NCNMLG Membership Meeting

October 26, 2016, 10 am - 12:30 pm

Location - Dr. Martin Luther King, Jr. Library, San Jose State University

### Present:

Shannon Kealey (Santa Clara University), Michelle Lieggi (UCSF Medical Center), Emily Chan (SJSU), Adriana Poo\* (SJSU), and Suzie Bahmanyar\* (SJSU)

### On phone:

Xan Goodman (UNLV), Stephen Kiyoi (UCSF), Sarah McClung (UCSF), Rachel Stark (KP), Rebecca Bayrer (KP), Mina Davenport (UCSF Benioff Children's Hospital Oakland), Michelle Rachal (UNR), Brian Baker (Valley Children's Healthcare), Mari Clark (iSchool student), Dan Cook (UNR)

\* Present for the 11:30-12:30 panel discussion (see below for links)

Agenda Item	Lead	Action
<b>CE Survey Results</b> <ul style="list-style-type: none"><li>Change the name of the meetings from business to membership; reduces confusion as to what is covered and who can attend</li><li>39 respondents</li><li>Top five activities: clinical medicine, eb decision making, transitions in health sciences libraries, clinical, critically evaluating the literature</li></ul>	X. Goodman	Call meetings Membership Meetings instead of Business Meetings  Incorporate the suggested activities into CE opportunities/meetings for improved participation
<b>Treasurer's Report</b> <ul style="list-style-type: none"><li>\$85,000 in the account</li><li>When Mike is present, these items should be discussed: interest, policies &amp; procedures, PayPal concerns</li></ul>	M. Lieggi for Mike Liddicoat	None
<b>Membership Report</b> <ul style="list-style-type: none"><li>46 non-paying members because of their status</li><li>47 paid members</li><li>102 total members</li><li>Questions raised: How does this compare to last year? Are unpaid members still functionally paid members? Are we doing a good job collecting membership dues?</li></ul>	M. Lieggi for Mike Liddicoat	None
<b>Bylaws/Nominating/Elections</b>	M. Lieggi	Call for nominations is forthcoming

<ul style="list-style-type: none"> <li>• Calls will go out soon</li> </ul>	M. Lieggi	None
<p><b>Communications</b></p> <ul style="list-style-type: none"> <li>• Michelle is taking over as chair of this committee, as Julia Hause is now in SoCal</li> <li>• Wordpress site is almost ready to go live</li> <li>• Will include a newsletter</li> <li>• Coming along pretty well</li> </ul>	R. Stark	None
<p><b>Outreach</b></p> <ul style="list-style-type: none"> <li>• Interested in getting more members, local get-togethers</li> </ul>	M. Lieggi	None
<p><b>Professional Development</b></p> <ul style="list-style-type: none"> <li>• Clarification - Prof. development awards can cover AHIP fees</li> </ul>	S. Kiyoi	None
<p><b>Mentors/Mentees</b></p> <ul style="list-style-type: none"> <li>• NCNMLG has a book of mentors</li> <li>• Mentees can request to talk to someone who has more experience in a particular area</li> </ul>	M. Lieggi	M. Lieggi will present the P&P manual to the EB and will speak to Colleen about archiving the older version of the P&P manual
<p><b>Policies &amp; Procedures (ad hoc)</b></p> <ul style="list-style-type: none"> <li>• Last meeting it was identified that the P&amp;P manual needs to be updated (language, cmtes that no longer exist, improve clarity and conciseness); wanted to make it more general and less prescriptive</li> <li>• Edits and final draft provided to Michelle Lieggi who will present it to the Executive Board. Once the EB approves it, it will go to the membership</li> <li>• Question posed - will the older version be archived?</li> <li>• NCNMLG Archive is at UCSF</li> <li>• Michelle will talk to Colleen about this, as she is the archivist; she doesn't attend chapter meetings, so Michelle will contact her about this</li> </ul>	All	
<p><b>Potential uses of the money in NCNMLG's account</b></p>		

<ul style="list-style-type: none"> <li>● Not on agenda, but there is a lot of money in the bank (\$85,000)</li> <li>● Suggestions: <ul style="list-style-type: none"> <li>○ <u>Outreach Events</u> <ul style="list-style-type: none"> <li>■ Have some of it going toward outreach events; (maybe pay a small fee and the org will pay overage)</li> </ul> </li> <li>○ <u>Innovation grants/awards</u> <ul style="list-style-type: none"> <li>■ Set parameters for projects we'd like to see; rubrics; we fund education efforts, but not on the implementation and project side</li> <li>■ Should there be an open comment period for membership? Thoughts were mixed, as an open period could invite Internet trolls</li> </ul> </li> <li>○ Little research grants, publication grants <ul style="list-style-type: none"> <li>■ Could pay APC for open access</li> <li>■ Types of projects that the members are interested in, but haven't yet implemented. Would build on what Xan is already doing with the CE survey</li> <li>■ Xan suggested another survey for the members for establishing a development grant</li> </ul> </li> <li>○ Improving attendance for in-person meetings <ul style="list-style-type: none"> <li>■ Provide networking opportunities</li> <li>■ Annual or Semiannual program (like SLA) with an invited speaker - pay refreshments, honorarium; offer something like this twice a year -- (one in the Bay and another outside of the Bay); would CE get more folks to attend?; annual/semiannual programs would be in addition to the Joint Meeting</li> <li>■ Short discussion of how to improve attendance (different time of the day? Invited speaker, different location? More symposium-like?); 1 of 3 meetings could be in person.</li> </ul> </li> </ul> </li> </ul>		
---	--	--

<p>Short discussion on why this meeting was poorly attended in person (i.e., timing, month was very busy, public transportation, driving to a meeting)</p> <ul style="list-style-type: none"> <li>■ Short discussion on whether or not food would improve attendance (hosted vs no-host lunch)</li> <li>■ Do tours of the library attract more participants?</li> <li>■ Have other chapters seen attendance decline? How do they conduct business or meet?</li> <li>■ Suggestion - need to attend a meeting and/or join a subcommittee/committee in order to qualify for an award</li> </ul> <ul style="list-style-type: none"> <li>○ Student awards and grants - organizing a student internship or fellowship collaboratively with NCNMLG members <ul style="list-style-type: none"> <li>■ Health Sciences may not be on students' radar, so this could be a way to reach the membership in a cohesive way</li> </ul> </li> </ul>		
<b>Adjourn</b>	M. Lieggi	None

11:30 am - 12:30 pm Panel Discussion

**“Medical journal competing interest disclosures and industry payments data”**

Daniel Cook, Ph.D., University of Nevada, Reno

**“Getting evidence to the bedside: promoting use of evidence-based literature in clinical practice”**

Michelle Lieggi, MLS, AHIP, UC San Francisco Medical Center

**“Evidence based librarianship”**

Caroline Marshall, MLS, AHIP, Cedars-Sinai Medical Center

Streaming Recording Link:

<https://sjsu.webex.com/sjsu/ldr.php?RCID=3a00a7585a16ed76edea95e1e34635d8>

Download Recording Link:

<https://sjsu.webex.com/sjsu/lsr.php?RCID=6c565e01f6e66ab58f49e33839da21e6>