

NCNMLG Business/Transition Meeting

June 21, 2016, 10:00am -11:00am

Teleconference: 866-740-1260; access code 2066638

Minutes

Present:

Michelle Lieggi (UCSF Medical Center), Xan Goodman (UNLV), Mike Liddicoat (El Camino Hospital, Los Gatos), Emily Chan (SJSU), Stephen Kiyoi (UCSF @ZSFG), Michelle Rachal (UNR), Claire Sharifi (USF), Rebecca Bayrer (Kaiser South San Francisco), Mary Clark (iSchool student), Judith Mills, Julia Hause (Touro University, Nevada), Brian Baker (Children's Hospital, Central Valley), Mina Davenport (UCSF Benioff in Oakland)

Agenda Item	Lead	Action
<p>Introduction of new officers</p> <ul style="list-style-type: none">● Xan Goodman- Vice President/President Elect● Emily Chan - Secretary● Michael (Mike) Liddicoat - Treasurer● Rachel Stark – Nominee to MLA Nominating Committee● Rebecca Bayrer & Brian Baker & Marina Aiello – Bylaws/Nominating/Election Committee● Stephen - Mentoring Committee chair (not officer)● Michelle Rachel - former Secretary● Mike & Claire – former Bylaws/Nominating/Election Committee	Michelle	None
<p>Treasurer's report and transfer of fiduciary responsibility</p> <ul style="list-style-type: none">● Judith Mills concluded two years of service as treasurer● Judith presented Treasurer's Report (link to report); new incoming treasurer is Michael (Mike) Liddicoat● The NCNMLG Board appoints Michael (Mike) Liddicoat as NCNMLG Acting Secretary for the purpose of financial account management	Judith	None
<p>Joint Meeting 2016 recap</p> <ul style="list-style-type: none">● Final report sent out (link to final report)● 109 attendees, 22 vendor representatives● 80+ members, 20-30 non-NCNMLG/MLGSCA members● Profit - ~\$9,500● Catering alone was ~\$20,000● Facility - \$1,000● Received some sponsorship● Highlights - sessions and programming	Michelle	None

<ul style="list-style-type: none"> ● Areas to improve - scheduling and moving/canceling workshops ● Stanford housing - a little far from the restaurants/shopping, but reasonably priced ● Future meeting sites will probably be conference centers or academic locations 		
<p>Merger taskforce update</p> <ul style="list-style-type: none"> ● Discussion of merging with MLGSCA ● On hold and will not be actively pursuing this ● Refocus on this chapter - improve the member experience and try to gain more members 	Stephen	None
<p>Website update</p> <ul style="list-style-type: none"> ● Julia is moving the site to WordPress 	Julia	Ongoing
<p>Member survey on CE programs</p> <ul style="list-style-type: none"> ● Incorporating CE into meetings to improve attendance ● Xan is crafting a survey to poll members about their CE needs and interests ● MLA site has a list of competencies; Xan will incorporate these into the survey and who might be able to speak to/provide training on that topic ● Feedback from Outreach Committee first prior to sending it out to the membership ● Sending to membership after ALA 	Xan	Xan will send it to the Outreach Committee for feedback prior to its distribution to the membership
<p>Committee Reports</p> <ul style="list-style-type: none"> ● Bylaws/Nominating/Election <ul style="list-style-type: none"> ○ Appointed Marina to the Bylaws committee ● Communications - Julia (Chair) <ul style="list-style-type: none"> ○ Will schedule a meeting to discuss ways to improve communication, including website updates and improvements ● Membership - Mike <ul style="list-style-type: none"> ○ Directory is up and working and working well ○ 16 members renewed ○ Wild Apricot says they've paid, but have not seen payments in PayPal ○ 7 paid by check, 9 paid by credit card, 7 overpaid, 2 who display by paid by Wild Apricot, but no payments ○ 24 members, with 2 outstanding payments ○ Julia shared her difficulties in paying online through the Wild Apricot system; Xan seconded the technical difficulty ○ Renewals have gone out ● Outreach - Julia 	All	None

<ul style="list-style-type: none"> ○ Haven't met recently, but will be doing so <ul style="list-style-type: none"> ▪ Kelly in the East Bay ▪ Area dinners - local liaisons ● Professional Development - Claire <ul style="list-style-type: none"> ○ 2 rounds of prof. Dev. funding ○ Did not have a spring offering ○ Disbursed it all during the fall ○ Next offering - fall 2016, call coming out soon ● Mentors/Mentees - Stephen <ul style="list-style-type: none"> ○ No updates ○ Let Stephen know if interested in mentoring/menteeing 		
<p>Adjourn</p> <ul style="list-style-type: none"> ● Next meeting – August 22 at UC Davis (tentative) <ul style="list-style-type: none"> ○ Monday - 9:30-1:00 (Mid-July with confirmation and agenda) ○ Possible CE: <ul style="list-style-type: none"> ▪ Programming <ul style="list-style-type: none"> ● UC Davis developments? ● Reorg of library ● Pay it forward - APCs 	Michelle	None

Minutes Submitted by Emily Chan (Secretary), 7/21/2016