

NCNMLG Executive Board Meeting Minutes, March 31, 2015

Location: Conference Call

Present: Stephen Kiyoi, Michelle Henley, Amy Studer, Julia Hause, Mike Liddicoat, Xan Goodman, Mina Davenport, Carmen Huddleston, Michele Rachal

Called to order by Stephen Kiyoi at 10:07 am.

Joint Meeting Banking Arrangements –Stephen

A vote is needed to add Mike Liddicoat as a signer on the Chase Bank Account.

Amy moved to appoint:

- Mike Liddicoat as Treasurer for 2016 NCNMLG/MLGSCA Joint Meeting, effective immediately and lasting through June 2016; and,
- Judith Mills, current NCNMLG Treasurer, as the Acting Secretary for Financial Account Management with the Chase Bank account, effective immediately and lasting through June 2016.

Carmen seconded the motion. Vote of the Executive Board: All voted in favor.

Action item: Amy will send today's Executive Board Meeting Minutes to Mike Liddicoat, once they are finalized.

Bylaw Reminders--Stephen

Voting rules, and MLA membership requirements for board members

Stephen has been talking with Ray Naegele at MLA who advises that, per the current NCNMLG Bylaws, votes by the Executive Board should only include Executive Board members. If we want to change voting practice to include others in attendance at the Executive Board meetings, in the interest of being more inclusive, then he advises us to change the Bylaws.

Also, the ByLaws state that elected officers in our Chapter need to be MLA members. Stephen is concerned that MLA membership is expensive and he does not want to discourage people from being active in the Chapter locally.

Stephen suggests that NCNMLG offer to pay MLA dues for NCNMLG Executive Board members. Once elected, NCNMLG Executive Board members could place a request before the Executive Board to have NCNMLG pay MLA dues. Discussion was favorable. No vote required or taken.

Communications Committee Chair--Stephen

Seeking suggestions for communications committee chair.

Let Stephen know if you know of anyone who would be interested in volunteering to lead the Communications Committee.

Action item: Stephen will follow up with an email to current Communications Committee members.

Funding for Refreshments--Stephen

Julia Hause has received funding from the PSRML to host the MLA webinar on Data Management at Touro University Nevada. She is requesting \$100 from NCNMLG to fund refreshments for the workshop.

Stephen moved to fund refreshments at the PSRML MLA webinar on Data Management at Touro University Nevada. Amy seconded the motion. Executive Board vote: All approved.

Treasurer's Report--

Judith Mills will present this quarter's treasurer report. Judith unable to join at this time.

Action item: Stephen will request that she present at the next NCNMLG Business Meeting.

Announcement:

Carmen thanked Xan and the Bylaws/Nominating/Election Committee for getting the election ballot off on time.

Meeting adjourned by Stephen Kiyoi at 10:29 am.

Respectfully submitted by NCNMLG Secretary, Amy Studer. Draft 03/31/2015 Final: 04/08/2015